

Hi-Rise Resident Council

Formal Resignation/Removal of Financial Document/Check Signer

Date: _____

_____ (Resident Council Name & Address)

To Whom It May Concern:

This is formal notification to _____ (Bank Name)
that I, _____ (Officer/Resident Name) no longer will
be a legal signer of financial documents for the _____
_____ (Resident Council Legal Name). And
for legal purposes should be removed from the bank signature list of

(Account Name)

(Account Number)

Print Name

Signature

Date

(Original to Treasurer Book: copies to Secretary book, Council bank, and
Presidents Council with monthly financial reports.)