

Zoom Resident Participation Committee Meeting Minutes

September 6, 2023

OPENING

Youa Thao, Resident Council Coordinator, called the quarterly meeting of the Resident Participation Committee (RPC) to order at 10:00 a.m. on September 6, 2023. Introductions followed.

The RPC is charged with being financially responsible for the federal RPC/PHA grant funds.

The RPC is part of the Presidents Council and consists of the Executive Committee of the PC, as well as other hi-rise residents and other interested individuals. The goal is to have the Committee representative of as many hi-rises as possible.

The Committee meets quarterly to discuss opportunities for additional participation for all hi-rises and its members receive a stipend for attending.

The RPC is expected to spend federal funding where the largest number of residents would benefit or where there is the greatest need among individual hi-rises. Funds are PHA/RPC funds and have restrictions on the way they're used.

SECRETARY'S REPORT

Aado Perandi, PC/RPC Secretary, Wabasha, reminded everyone that a copy of the last meeting's Minutes can always be found on the Presidents Council website. Motion to approve the last meeting's Minutes was made by Jason Bruce, Exchange and seconded by Leonardo Thomas, Seal. The minutes from the last meeting was approved.

TREASURER'S REPORT

Melissa Pappas, PC/RPC Treasurer, Seal gave a rundown of income and expenses for the months of July to August. The cleared balance is \$92,763.51. The ending balance is \$91,816.01. Melissa then proceeded to answer questions from the hi-rise representatives.

OLD BUSINESS

No Old Business.

NEW BUSINESS

1. President Council Budget Proposal. Melissa Pappas read the 2023-2024 proposed budget for the President Council line by line. Melissa then proceeded to answer questions from the hi-rise representatives.
2. Presidents Council Book Audit. The Presidents Council passed their auditing with \$0

being withheld this year. Please give a big thank you to the Presidents Council Treasurer and the Peers that were helping to review the finance books prior to turning them in to the PHA auditors. The first portion of the fund should be released this fall. Please work with your Secretary to ensure that your minute report reflects the below:

September minute report: *must clearly state that your 2023-2024 budget was proposed and read out loud.*

October minute report: *must clearly state that your budget was voted on and approved.*

Note: Before the first portion of the RPC/PHA fund is released to councils, they must: pass their September and October audit and record in their minute reports that their budget was presented at the September meeting and posted for 30 days and then voted on and approved at the October meeting.

3. Picnic Funds. All of the hi-rise councils should send in their picnic receipts and picnic documents right after they have their picnic. If your council did not have a picnic this summer or you did not use all of the picnic funding that was given to your council, the unused picnic fund amount needs to be returned back to the Presidents council in a check form. If you did have a picnic, you will need to return a filled out picnic form, return proof of picnic purchases made, and return any unused portion of the picnic fund amount back to the Presidents Council. If you have not turned your picnic documents to the Presidents Council, please get these documents to Youa.
4. Challenge Grant. Some of our councils still have unused Challenge Grant funding. Let's try to spend down any remaining fund this year. Some councils have already spent down all of their challenge funds. If your council still has unused challenge grant left, please follow the below instructions to claim your funds:

To claim the reimbursement you will first need to use your own council funds to make the purchase and then submit paid receipts plus a filled in request for RPC reimbursement form to the Presidents Council. Then the Presidents Council will determine if your purchase qualifies for the challenge grant reimbursement. If there are any questions regarding the balance of your challenge grant, including what may be eligible, your council should check with Youa.

5. Residents Council Guide. A committee gathered on July 5, 2023 to discuss recommendations and changes that should be made to the resident council guide. The Residents Council Guide update will be a lengthy process and all recommendations will be added to the guide. Once the recommendations have been added to the guide a copy of the updates will be sent out to the hi-rise councils for review before the changes to the resident council guide are discussed and approved.

GUEST SPEAKER

No guest speaker.

CLOSING

Youa Thao, Resident Council Coordinator, thanked everyone who attended this quarterly RPC meeting. No further RPC business was discussed or conducted and the meeting adjourned at 10:58 a.m.

Submitted by:

Aado Perandi
PC/RPC Secretary