

Zoom Resident Participation Committee Meeting Minutes

March 5, 2025

OPENING

Youa Thao, Resident Council Coordinator, called the quarterly meeting of the Resident Participation Committee (RPC) to order at 10:00 a.m. on March 5, 2025. Introductions followed.

The RPC is charged with being financially responsible for the federal RPC/PHA grant funds.

The RPC is part of the Presidents Council and consists of the Executive Committee of the PC, as well as other hi-rise residents and other interested individuals. The goal is to have the Committee representative of as many hi-rises as possible.

The Committee meets quarterly to discuss opportunities for additional participation for all hi-rises and its members receive a stipend for attending.

The RPC is expected to spend federal funding where the largest number of residents would benefit or where there is the greatest need among individual hi-rises. Funds are PHA/RPC funds and have restrictions on the way they are used.

SECRETARY'S REPORT

Everyone was reminded that a copy of the last meeting's Minutes can always be found on the Presidents Council website. Motion to accept the December 2024 RPC minute report was made by Leonardo Thomas, Seal, and seconded by Jason Bruce, Dunedin. The motion carries.

TREASURER'S REPORT

Melissa Pappas, PC/RPC Treasurer, Seal gave a line-by-line rundown of income and expenditures for the month of November. The cleared balance is \$100,097.55. The ending balance is \$96,732.55. Melissa then took questions.

OLD BUSINESS

No Old Business.

NEW BUSINESS

1. 2025 Vending Machine Contract: The new vending contract for 2025 will run from July 1, 2025, to June 30, 2026, making a one-year commitment. A clear and structured timeline is essential to ensure everything is in place before the contract begins.

There have been inquiries about a potential contract date outside of the timeline of July 1, 2025 – June 30, 2026. For example, can a contract run from June 28, 2025, to June 27, 2026. This is not feasible due to an overlap with the existing vending contract (July 1, 2024 – June 30, 2025). This overlap would result in two contractors operating simultaneously in the hi-rise, which is not allowed.

The new vending contract must be signed by June 30, 2025. If a contract is not in place by that date, the vending machines will need to be removed as they will no longer be covered under the contract agreement.

The typical vendor selection process will begin in February with discussions, followed by vendor presentations in March. A vote to approve a vendor should take place in April or May, with the vending contract signed by June at the latest. This timeline allows for careful consideration and ensures that all residents can be involved in the decision and decision to select the new vending machine vendor.

Vendors may only be present at any individual council meeting if they are invited by board members of that individual council. Vendors cannot just show up to council meetings without an invitation from the council board.

2. Picnic Fund: The picnic funds will be released in May. Councils should start discussing the picnic event in May and select a date for the Picnic event. The councils can either assign a committee to organize the picnic or vote to approve the choice of food caterer at a council meeting.

It is important to keep picnic expenses separate from other event costs. Councils should not combine the picnic with other events.

After the picnic, all receipts must be submitted promptly. This ensures that no receipts are lost.

If the council is unable to provide receipts for any picnic expenses, the council will be responsible for covering those costs.

Lastly, any unused picnic funds must be returned.

3. Flower Fund: The Flower Fund will be released in May, with each hi-rise council receiving \$150. Councils can use this fund to purchase items for beautification or garden related items.

It is important for councils to inform residents that if they plan to buy items for the community garden and expect reimbursement from the council for personal purchases, they must first get approval from the council. If approval is not given in advance, those purchases may not be reimbursed.

Any unused Flower Fund money will carry over to the following year if the council chooses not to use it.

CLOSING

Youa Thao, Resident Council Coordinator, thanked everyone who attended this quarterly RPC meeting. She also reminded us that there will be future opportunities to ask questions at future meetings. No further RPC business was discussed or conducted and the meeting adjourned at 11:00 a.m.

Submitted by:

Aado Perandi

PC/RPC Secretary