

Zoom Resident Participation Committee Meeting Minutes

December 14, 2022

OPENING

Youa Thao, Resident Council Coordinator, called the quarterly meeting of the Resident Participation Committee (RPC) to order at 10:00 a.m. on December 14, 2022. Introductions followed.

The RPC is charged with being financially responsible for the federal RPC/PHA grant funds.

The RPC is part of the Presidents Council and consists of the Executive Committee of the PC, as well as other hi-rise residents and other interested individuals. The goal is to have the Committee representative of as many hi-rises as possible.

The Committee meets quarterly to discuss opportunities for additional participation for all hi-rises and its members receive a stipend for attending.

The RPC is expected to spend federal funding where the largest number of residents would benefit or where there is the greatest need among individual hi-rises. Funds are PHA/RPC funds and have restrictions on the way they're used.

SECRETARY'S REPORT

Aado Perandi, PC/RPC Secretary, Wabasha, reminded everyone that a copy of the last meeting's Minutes can always be found on the Presidents Council website. Motion to approve the last meeting's Minutes was made by Dennis Loudon, Edgerton and seconded by Jason Bruce, Exchange. The minutes from the last meeting was approved.

TREASURER'S REPORT

Melissa Pappas, PC/RPC Treasurer, Seal gave a rundown of income and expenses for the month of November. The cleared balance was \$90,755.39 and the ending balance was \$89,616.39. Melissa then proceeded to answer questions from the hi-rise representatives.

OLD BUSINESS

No Old Business.

NEW BUSINESS

1. First portion of RPC/PHA funds. Youa Thao, Resident Council Coordinator, reported that the first portion of the RPC/PHA funds will be available soon. Resident councils must meet the requirements before they can receive their portion of these funds as summarized below. Usually at the first resident council meeting of the year the council must propose

their budget for the year, read the budget line-by-line to the council and then post it for thirty days. The meeting minutes for this council meeting must show that the budget was proposed and read and that the budget will be posted for thirty days.

Usually at the next resident council meeting of the year, only after the council has proposed their budget and gone over it, and having had posted for thirty days, a motion must be made to approve the budget, a second to the motion must be made, and the motion put to a vote and passed. The meeting minutes for this resident council meeting must show that the budget was posted for thirty days, a motion was made to approve the budget, the motion was seconded, and the motion was put to a vote and passed.

Then, to qualify for the first portion of PHA/RPC funds the resident council must have passed the budget as described above and must also pass all monthly audits up until and including the month when the budget was passed.

Councils should be aware that even if the budget was properly proposed, read, posted for thirty days, a motion was made to accept the budget, motion was seconded and motion was passed by vote in the meetings but if the secretary fails to properly record the details of the procedures it in the meeting minutes then the minutes will need to be corrected. The updated minutes must be reported back to the council and then voted on again.

If the council forgot to record the meeting or no longer knows the details of what happened at the meeting, the council has no choice but to place the proposed budget to be approved back on the agenda and follow the process as described above. This will delay the approval of the budget by up to two months.

2. Vending Machine Vendors. Youa Thao reported that the resident council's current vending contract would have started July 1, 2022 and will terminate on June 30, 2023. To help choose a vendor when the current contract expires, each council will need to attend the Vending Fair, which occurs in mid February. Also, during the months of March through May, the resident council should ask various vendors to come to their resident council meetings to give a presentation about the services offered by the vending contractor. By May the council should have chosen a vendor, either the current one or a new one, to sign a new vendor contract that starts July 1, 2023.

Resident councils are encouraged to choose their vendor carefully. Although it is possible to terminate a vending contract, it can be a lengthy process, and is highly discouraged unless it is really necessary.

GUEST SPEAKER

Alicia Huckleby, Resident Initiatives Director / Human Services Director, was not able to attend today's meeting. Youa Thao took questions which will be forwarded to Alicia.

CLOSING

Youa reminded us that the December Presidents Council meeting is canceled. No further RPC business was discussed or conducted. The meeting was adjourned at 10:26 a.m.

Submitted by:

Aado Perandi PC/RPC Secretary