

Resident Participation Committee Meeting Minutes

December 20, 2019

Julia Hupperts, Resident Council Coordinator, called the quarterly meeting of the Resident Participation Committee (RPC) to order at 10:05 a.m. on December 20, 2019 and introductions followed.

She passed out copies of the Agenda, along with copies about what the RPC is tasked with and other pages containing information to be discussed. The RPC's purpose is to be financially responsible for the federal grant money received from HUD. Also included was a copy of the Minutes from the last meeting. The Minutes are also posted on the Presidents Council webpage. Also included was a copy of the Presidents Council Budget for the year 2019-2020, along with the Presidents Council Stipend Rates for the year 2019-2020, which have been approved by the Presidents Council.

HOUSE RULES FOR COUNCIL MEETINGS

The following House Rules are a simpler way of using *Roberts Rules of Order* and are to be used to help conduct council meetings in an orderly fashion. The following are based upon *Roberts Rules of Order* and recommended by the Presidents Council. This is a draft copy of the Rules, which will be presented to the Presidents Council for approval:

- Follow Agenda.
- Motions made, seconded, then discussion.
- No one speaks twice until everyone has had a chance to speak.
- Speak to the Chairperson and not to an individual.
- One person at a time speaks.
- Be polite and respectful.
- Focus on the issues and not on personalities.
- The Chairperson cannot make or second a Motion.
- Officers are asked to let council members make and second Motions.
- Disruptions: Staff will step in with a warning and the individual may be escorted out of the meeting.

John Cardoza, Cleveland, made a Motion that the *House Rules for Council Meetings* be brought before the Presidents Council for approval. The Motion was seconded by Ron Sexton, Exchange, and the Motion carried.

CHALLENGE GRANT / COMMUNITY SHARING FUNDS

The Challenge Grant, in the amount of \$10,000.00, was given to the Presidents Council by Jon Gutzmann, PHA Executive Director, to be divided equally among all of the hi-rises. To date, some have used their money while others have not. This money is to be used to improve the health and welfare of hi-rise residents and Julia Hupperts encourages hi-rise councils to use these funds for that purpose.

The Community Sharing Circle – which was previously known as Community Building – allows for resident councils to request up to \$50.00 a year which was previously used to pay stipends to those attending Community Building meetings. The sheet shows which hi-rises have used their \$50.00 and which ones have not; but are encouraged to do so toward purchasing things beneficial to hi-rise residents.

GARDENING & BEAUTIFICATION FUNDS

Natalie Mikkelson, PHA Green Initiatives Technician, attended the meeting and much discussion was had over the funds and logistics used for that purpose. Julia Hupperts said gardening and beautification issues will be further discussed in March.

MEMORANDUM OF UNDERSTANDING UPDATE

Since the PHA has switched to RAD the Memorandum of Understanding (MOU) has been revised so that all family sites, City-Wide Resident Council and hi-rises, will all share the same MOU. All new MOU's have been signed except by Montreal and Valley Hi-Rises, which will be done soon.

RESIDENT COUNCIL MAIL BOXES

Because of confusion with resident council mail box names and numbers, two forms were included in your packets, which will be used to verify correct resident council mail box names or numbers. It was agreed that the form with the President Councils letterhead would be the one to be used. This is to be filled out, signed and returned to the Presidents Council office. A Motion was made by Ron Sexton, Exchange, that we bring the letterhead mail box form before the Presidents Council for approval. The Motion was seconded by Mary Rivet, Iowa, and the Motion carried.

No further RPC business was discussed or conducted and the meeting adjourned at 11:10 a.m.

Submitted by:



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PC/RPC Secretary
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