

# Computer Peer Invoice

Use this form if you are visiting a Hi-Rise/Family Computer Lab, or Resident Council Meeting.

Transportation expenses can be reimbursed through the Presidents Council, the Citywide Council, or the individual Resident Council. Transportation includes public transportation (with verification) or approved IRS rate per mile for auto (include the total miles).

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Date	Where / What	Beginning time	Ending Time	Total time

Hourly Rate of Stipend for Computer PEER: \$ \_\_\_\_\_ X \_\_\_\_\_ hours = Total: \$ \_\_\_\_\_

Monthly Rate of Stipend for PEER Computer Administrator: \$ \_\_\_\_\_

Mileage: \$ \_\_\_\_\_ (rate per mile) X \_\_\_\_\_ miles = Total: \$ \_\_\_\_\_

**GRAND TOTAL:** \$ \_\_\_\_\_

**BOTH RESIDENT COUNCIL AND PRESIDENTS (or) CITYWIDE COUNCIL APPROVAL IS REQUIRED. LOCAL COUNCIL APPROVAL REQUIRED FOR THE MONTHLY PEER-COMPUTER ADMINSTRATOR STIPEND.**

Resident Council Approval: \_\_\_\_\_ DATE: \_\_\_\_\_

Presidents or Citywide Council Approval: \_\_\_\_\_ DATE: \_\_\_\_\_

Approved by Presidents Council on April 23, 2018  
Approved by Citywide Council on April 23, 2018