

## Presidents Council Meeting Minutes

March 25, 2013

1. Ship's Grant Update
2. Wilder Service Survey
3. District 2 Collaborative
4. Ross Grant Team
5. P.H.A Management Report
6. Festival Of Nations Trip
7. Vendor Fair
8. Renter's Insurance
9. Election Procedures
10. Annual Luncheon Date
11. Presidents Council Audit

**Meeting was called to order:** 10:04 by Jonathan Murray, Ravoux's Treasurer.

**Introductions:** Marlys Zerahn-Dunedin, Bonita Martin-Edgerton, James Kouba-Exchange, William Anderson-Front, Robert Esperson-Hamline, David Owens-Mt. Airy, Connie Lydon-Neill, Antrinita Wright-Ravoux, Patricia Kramer-Seal, Cathy Hicks-Valley, David Cox-Wabasha, Lisa Lee-Wilson, Barbara Ingram-P.C. Secretary, Jesse Thomas-P.C. Treasurer, PHA Staff: Kim Nguyen-Principal Manager, Betty Lou Authier-Maintenance Manager, Dave Lang-Contracts, Steve Honors, Mike Winston-Resident Services Manager, Eileen Tittle-Resident Council Coordinator, Alicia Huckleby-Program Coordinator, Program Manager, Ship's Grant Team, Heather Schrachota-Assistant Manager.

**Guests:** Ruby Steward-Peer, Karen Arnold-Peer, Linda Dimmen-Peer, Margaret Gilbert-Hamline, Melissa Pappas-Peer, Mary Puente-Front, Melvin Giles-Corriders2Careers Program Coordinator, Barbara Monroe(Hall)-C2C, Kjensmo Walker-C2C, Ann Tranvik, Betty Christensen, Troy Parkinson-Ross Grant Team,

Aaron Smothers-Ross Grant Team, Valeria Wolff-Ross Grant Team, Ed Petsche-Ross Grant Team.

**Absent:** Central, Cleveland, Iowa, Montreal- Hi-Rises.

**Secretary's Report:** Barbara Ingram read over the points that the representatives should have brought back to the hi-rise residents. Cathy Hicks made a motion to accept the minutes with the necessary corrections. William Anderson seconded the motion. The motion was carried.

**Ship's Grant Update:** Alicia Huckleby said that thanks to David's motion to continue to support the Ships Grant and its partnerships. Betty Christensen is waiting to hear from Nice Ride Minnesota and Healthy Eating, Active Living, and Reducing Tobacco, Wilder Service Study. Bone Builders Classes. You will need a doctor's statement to be able to attend the classes.

**Wilder Service Study Grant:** Need someone from the hi-rise to help coordinate. Score cards marked with and partnered with structured Focus group.

**Maintenance Manager:** Betty Lou Authier it was reported that Valley as very icy parking lots. Wabasha has problem with hot water, James Kouba from exchange thanked maintenance for their speedy maintenance issue.

**Construction Projects Manager:** Dave Lange stated that Edgerton, Dunedin, Iowa, and Front almost done as far as Comcast and the rewiring.

**Corridors 2Careers:** Barbara Monroe(Hall) and Kjensmo Walker told the representatives about a District 2 Collaborative to be held on April 12, 2013 at the HUBB Center at University and Oxford from 12:30 to 4:00 p.m. for vendors and the workforce Center. There will be training to get the Jobs. Free Training and Resources a nine month pilot program.

**Ross Grant Team:** New Hires and Updates Troy Parkinson and Aaron Smothers. Valeria Wolff stated that everything will be computerized , the GED tests and this is a primetime for college scholarships. There is one through Public Housing. They are planning a College and Training Fair. Project for Pride in Living, two programs, orientation in St. Paul, banking training three weeks, 1 full day. Short



Internships paying up to \$250.00. Training for one month either \$250.00 -300.00. For internships. College Fair to be held on April 25<sup>th</sup> at McDough from 4:00 p.m. to 6:30 p.m. Medical and Clerical in Mpls. Chicago & Franklin. Free Training tired of seeing residents going into debt for education.

**PHA Management Report:** Kim Nguyen said that Keith is all done with the Crime Prevention classes in the hi-rises if you have any questions you can contact either Keith or Kim. She said that Jon Gutzmann will be taking the request for the additional funds of \$10, 300.00 for the Presidents Council to the Board on Wednesday March 27<sup>th</sup>, 2013. The memorandum of Understanding policy for future policy which one person sat done and revised it. Some comments on the Audit Findings. James Kouba made a motion that PHA and Presidents Council form a committee to draft a new MOU. Cathy Hicks seconded the motion. The motion was carried.

**Treasurer's Report:** Jesse Thomas stated that The Beginning Balance as \$29, 492.06 , expenses of \$1, 300.56 and the Ending Balance is \$20, 980.25. He also asked if we could have a motion to redistribute the funds and not to exceed the budget. Lisa Lee offered motion to redistribute the funds from categories and not to exceed the budget. Cathy Hick seconded the motion. The motion was carried.

**Resident Council Coordinator:** Eileen stated that the Mid-term audits are done and she gave a shout out to the treasurers for a great job. She also gave thanks to the Auditors for a great job.

### **OLD BUSINESS:**

1. **Vendor Fair-** Mary Puente said that we are moving the fair to the first to the middle of May, please submit any vendor you would like to include and email her at [Front727@Hotmail.com](mailto:Front727@Hotmail.com).
2. **Renter's Insurance-**Antrinita Wright received quotes on insurance from American Family, Allstate-group rates from the corporate office. She will continue to gather information from at least five companies and will try insurance brokers and AARP insurance.
3. We have not heard back from **ADMN** on our application.

## **NEW BUSINESS:**

1. **Festival of Nations Update:** Eileen said that she has flyers for the representatives to flyer the building so that each resident know about it. Remember to take enough for your hi-rise. It is the longest running cultural event. Take metro and invite three guests to ride sponsored by the Community Building Committee and the Resident Participation Committee.
2. **Annual Luncheon Dates:** Eileen stated that we need to vote on a day for the Annual luncheon because the holiday falls on Monday. The dates available are Wednesday May 29<sup>th</sup>, Friday May 31<sup>st</sup>, and June 3<sup>rd</sup>. Antrinita Wright made a motion to have the Annual Luncheon on Wednesday May 29<sup>th</sup>, 2013. Connie Lydon seconded the motion. The motion was carried.
3. **President's Council audit:** Eileen stated that Judy the treasurer who left in 2011, Jesse stepped up to be the treasurer and the audits were done by Holly Gray and we only had four recommendations and six audit findings. Five findings and two comments have been resolved and we only had one audit finding for the Final audit thanks to Jesse.

**Election Procedures:** Barbara Ingram explained about the election procedures and that there will be an election judge at your hi-rise at your April Resident Council Meeting if they had not attended the March Meeting.

**Marlys Zerahn made a motion to adjourn the meeting. James Kouba seconded the motion. The motion was carried.**

**The meeting was adjourned at 12:20 p.m.**

**Next President's Council Meeting will be Monday April 22<sup>nd</sup>, 2013 at 10:00 A.M.**