

Presidents Council Meeting Minutes

February 25, 2013

- 1. Ship's Grant Update**
- 2. PHA Management Report**
- 3. Vendor Fair**
- 4. Gates Foundation Grant**
- 5. AdmMn Application.**
- 6. Wilder Service Survey**
- 7. Renter' Insurance**
- 8. Community Building & RPC Committee Report-Festival of Nations**
- 9. Lifeline Assistance Plan Updates.**
- 10. Election Procedure Change**
- 11. Reminder to check e-mails, websites for Minutes & Reports**

Meeting was called to order: at 10:05 by Mary Puente, Fronts Community Builder.

Introductions: Robert Esperson-Hamline, James Kouba-Exchange, Marlys Zerah-Dunedin, Pat Kramer-Seal, William Anderson-Fromt, Ian Sims-Montreal, Connie Lydon-Neill, David Cox-Wabasha, Cathy Hicks-Valley, Dennis Russell-Edgerton, Antrinitia Wright-Ravoux, Harold Purtell-Cleveland, Latoya Nins-Central, Lisa Lee-Wilson, Barbara Ingram-P.C. Secretary, Karen Arnold-Peer, Simon Carvalho-Cleveland, PHA Staff, Betty Lou Authier-Maintenance Manager, Kim Nguyen-Principal Manager of the HI-Rises, Alicia Huckleby-Program Manager, Ann Tranvick-Health Nurse, Betty Christensen, Keith Draz-Safety & Security, Sister Sherry Henry-Notary Public

Secretary's Report: Barbara Ingram read the points from the minutes that the representatives were to bring back to their councils. James Kouba made a motion to accept the minutes with any necessary corrections. The motion was seconded by Lisa Lee. The motion was carried.

Ships Grant Update: Alicia Huckleby, Ann Tranvick & Betty Christensen passed out some recommendations for continued support. Ships have worked with Nutrition, Active Life Styles, & Tobacco. Nutrition 1. Hi-Rise Gardening 2. University of Minnesota Extension Program: Simply Good Eating. Active Life Styles will continue to work with PHA for gardens. 1. Nice Ride Minnesota, there will be 4-5 tours and a demonstration is free to low income and also a free membership to Nice Ride. The cost is only \$6.00 for a 24-hr period. Bikes go out in April. Betty will make a presentation at the 3 March Presidents Council Meeting. 2. Allina Health Grant, this is an open grant to apply for. 3. Bike racks will continue to work with PHA and Dero Bike Rack Co. Tobacco Reduction-Quit Smoking Events-Open Cities agreed to hold on site groups for support meetings. Projects not on the list still working the kinks out and to make sure that they work. Wilder Service to conduct a research survey to contact a person to help with this survey. Representatives from the Presidents Council and the Resident Councils are wanted. David Owens made a motion that the Presidents Council continue to support the Ship's Grant and the partnerships. Simon Carvalho seconded the motion. The motion was carried.

Maintenance Manager: Betty Lou Authier Connie from Neill was told that they could open windows if it got too hot. Betty said to make sure that you call in work orders and she will be contacting the Chief Operating Engineer. Davis gave thanks to maintenance for their great job of keeping the sidewalks clear at Mt. Airy. Antrinitia said that there is a condensation problem at Ravoux. Please do not open the windows when it is cold outside. Latoya said that there is a heat problem at Central. She will check on this.

Treasurer's Report: Jesse Thomas reported that the balance was \$16, 938.83 and \$1,200.00 income, expenses of \$792.20 leaving a balance of \$15,727.80 and the report will be filed for audit.

Resident Council Coordinator: Explained about the letters going out to the treasurers and also to the Presiders. Jesse also asked if the hi-rises could check and see if they could come up with minutes if your hi-rise is missing them.

Safety & Security: Keith Draz said thanks to the hi-rises who had helped with the Crime Prevention Classes. Only four left: Front, Seal, & Mt. Airy on Wednesday and Wilson on Friday. He said that several sites have requested for the A-Cop to go through the lots and ticket after 9:00 p.m. Snow Removal-Cars must be operable. Will be flyering the building on the crime prevention?

P.H.A. Management Report: Kim Nguyen Hi-rise Principal Manager said that there will be a flyer in the rent statement 1. To keep the windows closed, call in a work order at 298-5664 and ask for Pat, Margarita, or Corin and 2. Renter's Insurance, Please think about getting some. Eileen asked if maybe a deduction could be made on rent if Renters insurance is purchased. If PHA is negligent, then we will work to help in any way we can to reimburse the expenses. Call Charisse Brown at 228-3174 if something has not be resolved by the manager. Cathy asked about how much time in emergencies, it is 24 hours. We have new managers in Training. Smoking should be at least 20 feet from the entrance. A notice about proposed changes to policy coming in April 1, 2013. Annual Rents Income & Rent Review comments to be turned in by March 18, 2013. **1.** Last income for the next year and E.I.V. for the last 12 months.

2. Streamline income and rent review for seniors and persons on disability to calculate income.
3. Allow households to self-report any asset for bank over 5,000 putting our trust in you.
4. Wed. Notice to plow the lot.
5. Response to proposal on feedback on Maintenance projects. **1.** Improve communication with the Resident Advisory Board (RAB). **2.** Modernization always a resident to participate in the meetings. Maintenance Contracts comes to meetings on contracts that are being talked about. If problems with Coin Mach contact the building Asst. Managers first, then Charisse Brown, next call Larry Guerten who oversees the coin mach machines in the

buildings. If something is damaging the building call the after-hour emergency maintenance number.

Old Business: Simon Carvalho talked about updates on Open Access Life line assistance plans.

New Business Eileen said that it has been two years since the last

1. Vendor Fair we need two more volunteers along with Mary Puente and Lisa Lee to help put on another vendor fair. James Kouba and Simon Carvalho volunteered.

2. Renters Ins. Does the Presidents Council want to pursue gathering information to distribute to the hi-rises? Ruby Steward, Antrinitia Wright to be on the committee. Pat Kramer will check on someone from Seal to also be on the committee.

3. Need approval to make application to AdnMn which is a surplus for the state of Minnesota for office furniture and computers. Simon Carvalho made a motion to send in an application to AdmMn for the purpose of securing free furniture and computers. Motion was seconded by James Kouba. The motion was carried.

4. Use of receipts for space use agreements.

5. A.Z. Jones-Resident Services Director asked if the Presidents Council would join with city –wide in writing a grant to the Gates Foundation. Simon made a motion that we join with city-wide in writing this grant to the Gates Foundation with having the Presidents Council review the grant proposal before submission to the Foundation. James Kouba seconded the motion. The motion was carried. Eileen said they have hired two new people for the Ross Grant, One for education and one for training. Eileen also asked the representatives if they are accessing their e-mails and the Presidents Council web-site for the minutes. The minutes are posted 4-6 days after the Presidents Council Meeting. Eileen also asked the councils to please consider moving their meeting to the second week of the month so that you can have an up to date treasurer's report. Please keep up the calendars with the Space-Use Agreements. The P.C. made use of Gift cards with the annual training but it didn't go very well. Please make sure that the

posting of the Computer Protocols are in a framed copy at the computer stations. A suggestion to clean-up after an event is to when the posting goes up to consider asking for help with clean-up. It may be that we didn't ask for volunteers.

Resident Council Elections-There is some changes in the president council election procedures. An election judge to come to the March meeting to ask for one person to be in charge of putting up a sign-up sheet. James Kouba made a motion to eliminate the nominating committee procedures from the election procedures. Marlys Zerahh seconded the motion. The motion was carried.

Poster for the Festival of Nations was passed out to be posted in each hi-rise and to make copies for the different areas where it is to be posted.

Antrinitia Wright made a motion to adjourn the meeting. Simon Carvalho seconded the motion. The motion was carried.

The Meeting was adjourned at 12.45 p.m.

Community Building Committee-Friday March 8, 2013 at 9:30 a.m.

Resident Participation Committee-Friday March 8, 2013 at 11:00 a.m.

Election Judge Training-Monday March 11, 2013 at 9:30 a.m.

Peer Advisor Meeting-Friday March 15, 2013 at 9:30 a.m.

Executive Committee Meeting-Friday March 15, at 11:00 a.m.

Presidents Council Meeting-Monday March 25, 2013 at 10:00 a.m.

Minutes submitted by Presidents Council Secretary Barbara Ingram

