

9/15/16

Computer Team Meeting

Attendees: David Owens, Yasmine Aminou, Melissa Pappas, Gerard Forys, Aaron Smothers, Julia Hupperts, Keri Levin,, Diane Anastos, Willie Newell, Alicia Huckleby, Ron Sexton

Microsoft Office:

The only site that doesn't have Office 2016 is Central.

Computers with Office are labeled on the monitors. Unlabeled computers only have OpenOffice or LibreOffice.

Passwords:

The Ross team, The Presidents Council, and PHA have a master passwords list. Computer admins cannot change any passwords without talking to Aaron first. Quickbooks Peers will get the passwords for the sites they go to.

Hi-Rise websites:

The Presidents Council website needs to be the home page on your hi-rise computers. There is the option to have a hi-rise website hosted on the Presidents Council site. The site needs to be voted in at your Residents Council meeting. Once that is done your hi-rise page can be created. Melissa will create the pages and update them with submitted content. Guidelines for sites need to be drawn up.

Modem update:

Comcast is phasing out the modems we are currently using. It will be necessary to purchase a new modem in the near future.

The SB 6121 is being phased out.

This only applies to hi-rises that have purchased their own modems.

Paper and toner:

Cost of paper and toner is a big issue at many hi-rises.

Having residents bring their own paper is done at some sites. Posting copy limits is another option. (Enforcing that limit might be difficult though.)

There is an issue at some sites where residents don't want to provide their own paper.

Central has their printer locked up and residents need to ask the computer admin when they want to print.

Getting toner on Amazon.com is a good idea. There are some very good prices on remanufactured ink to be had.

There is an issue at Mt. Airy with PCAs using the computers to print things like their timesheets. Computers are for residents only and guests should not be using them. Signs to that effect could be posted or rules could be put on the desktop wallpaper.

Windows Anniversary Update:

You should be seeing this update show up in the near future. When it is installed you will need to uninstall and reinstall DeepFreeze. This is because of a slight conflict with the Windows update.

Faronics Cloud:

We are still looking for alternatives to Faronics Cloud to evaluate. We need a product that is not server based which makes this more difficult. Cost is another issue. Nonprofit pricing is available but it isn't always that much if a deal.

Computer classes:

Classes will be on Mondays and Wednesdays. Monday's will be computer basics. Wednesday's will be Microsoft Office.

Classes will start in two weeks. They will last about two hours. Locations will alternate between hi-rises and family sites.

Printing will be covered in the basics class. Handouts will be provided at the classes.

Accessibility and Internet safety will also be covered.

Windows 10 accessibility upgrade:

The free Windows 10 upgrade is still available for people with disabilities. At this time documentation is not required. There is no telling how long this will be available though.

Other:

It is encouraged to buy new computers rather than repairing older computers. Allocating \$400 or so for a new computer was suggested. Computers should have at least a 3GHZ processor, 4GB of RAM and a 500GB hard drive.

Posting a sign asking people to restart the computer when they are finished was suggested. This will make sure that personal information is wiped out.

Central is having issues with their modem breaking down.

There are concerns about people accessing sites they shouldn't. OpenDNS should be blocking those sites. Please notify your manager and Julia if you notice residents viewing things they shouldn't be.