7/20/17 Computer Team Meeting

Attendees: Melissa Pappas, David Owens, William Hughe, Keri Levin, Richard Castonguay, Gerard Forys, Julia Hupperts, Aaron Smothers, Michelle Newell

Internet issues:

A question was raised about using wi-fi hotspots instead of service from someplace like Comcast.(In case Comcast raised their rates too high or something.)

Concerns about that would be the number of devices that connect to the hotspot, strength of signal, securing the device, range of signal.

Working with Comcast might be a better option. (We can't look at other options because of the deal PHA has with Comcast.)

## Admin changes:

The email Aaron sent out was discussed.

There are still issues with printing from Google Chrome. (Printing works fine from other browsers.) Some changes were made that should have helped the problem. Let Aaron know if you still have issues.

Anti-executable is causing a lot of issues as well. Faronics is working on a new version of the program. It won't be available for another couple months.

The issue was that the anti- executable program can't keep up with all the updates to programs that are coming out regularly.

## Sunday Maintenance:

Computers are now set for Maintenance mode every Sunday night around Midnight. Make sure your computers are turned on on Sunday nights. Maintenance manager de disables the keyboard and mouse so the computers can't be used. Posting a sign would be good though. Windows is set to update on Sunday nights as well at sites without admins. Admins are still supposed to do updates at their sites.

## Computer use protocol:

You may notice that the box for that is blank after updating is done. Let Aaron know and that can be easily fixed.

## TeamViewer:

Please install TeamViewer if you haven't already done so. This allows Aaron to fix things on the computers remotely.

PC Names: Be sure your computers are all names something like Seal-PC1 (with your husband-rise instead of Seal.)

The Helpdesk has been updated. It is now easier to view your open tickets.

Creators Update: It should be safe to install the Creators Update on your computers now.

Software installed on computers: We need a set list of programs that need to be installed on the computers. Some programs conflict with Faronics. (Things like Malwarebytes and other antivirus.) Programs we want on the computers: Chrome Firefox **Microsoft Office** Libreoffice (or OpenOffice)- on computers without Microsoft Office or as a secondary office program. Having more than one office program is fine. **CC Cleaner** GIMP Teamviewer **VLC Media player** Adobe Reader Amp Winoff 7Zip (check if Windows has built in compression ability.)

Streaming software is not allowed. Windows apps should be avoided too.

A question was raised about access for people with impairments. That is being looked into. (There could be a special account set up with accessibility features turned on. They also could be made more visible under the resident account.