

Computer Team Meeting  
6/15/17

Attendees: Melissa Pappas, Julia Hupperts, Diane Anastos, Aaron Smothers, Gerard Forys, William Hughe, Laurie Wrycza, Richard Castonguay, Keri Levin

**Ross Grant ending:**

The Ross Grant will be over as of February 2018. This means that if the grant isn't renewed (or in the interim between renewals) we won't have Aaron to help with the computers. There needs to be a plan in place to keep things running after the grant ends.

Things being worked on:

- Encouraging stipends for computer admins.
- Possibly getting computer cleaning kits for admins to use.
- Regular schedule for cleaning and computer maintenance.
- The possibility of having "computer peers". These individuals would go out to hi-rises when the admins need help with something with their computers. (Somewhat like the QB peers now.) These peers would get a stipend from the Presidents Council. This won't be implemented until the fall.

**Faronics:**

Speeding up computers: computers need to be checked to be sure Windows Defender is not running. That program doesn't play well with Faronics. Disabling startup processes that aren't necessary can also help. The main thing is to let people know they need to have a little patience when the computer restarts. The computer won't be ready immediately.

There have been issues with updates being partially installed. There also have been issues with Faronics Antivirus interfering with things.

Unfortunately Faronics Antivirus cannot be removed from the computers. Settings will be adjusted to not cache updates before install. Hopefully this will prevent issues with partially installed updates and repeated updating.

**Computer time limits:**

Originally, Councils were allowed to choose to not have a time limit on the computers. Now, having a limit will be required. Councils can choose what that limit will be though.

Having a limit is important to be sure the computer reboots regularly and the print limit is reset. (Otherwise there can be issues where someone goes to print and finds that the print quota has already been used up. There are also concerns about residents' personal information being available to others if they don't sign out of sites when finished using them. Forcing reboots will help with both of these.

There are concerns about why the time limit is now required. Users could be told to restart the computers when they are done.

You can set your web browsers to delete browser history on close.

There is timer software that can be purchased. This software is better than free programs. This program would cost around \$600 for all hi-rises.

### **Software on computers:**

We need to decide what programs we want on the computers.

If you want to install a program on the computers you need to put in a ticket to Aaron to request it. Programs need to be in keeping with the computer protocol.

### **Surveys:**

Some hi-rises still have not returned the computer survey that was handed out several months ago. The print limit will be changed to ten copies and the timer set to 125 minutes at those sites we haven't heard back from.

Copy limits are another concern. As well as printing multiple pages people sometimes make excessive copies on the printer.

### **Computer donations:**

We got three computers donated from PHA. They are unable to give more at this time. Getting computers from Ramsey County was suggested.

It is unlikely that the Presidents Council will get another grant to buy computers.