

Computer Team Agenda

Thursday, May 25, 2023 at
1:00p.m.

Introductions

Please state your name and your Computer Position

Attendees: Melissa Pappas, Beth Pacunas,, Youa Thao, Aado Perandi, Terry Hogan, Geino Brown, Andrew Ward, Derrick Malone, Keri Levin

Updates from Administrators:

- Cleveland: **No problems to report. Everything is working fine.**
- Hamline:
- Montreal:
- Wabasha: **No problems here.**
- Ravoux: **Everything is working fine. There is an issue with the Windows notification box popping up occasionally. That can be turned off in the settings app.**
- Seal: **Computers are working fine. I have had to reboot the router and modem several times recently though.**
- Front: **No admin in attendance. The previous admin stepped down.**
- Wilson: **The Internet is working. There is an issue with the printer showing as offline even though it is connected to the Wilson network.**

Update from Computer Peers:

- **Closed Helpdesk Tickets**
 - Melissa Pappas: No new tickets in the last month.
 - Michelle Newell:
- **New Tickets**
 - Beth Pacunas: No new tickets lately.

Updates from IT Contractor

Derrick Malone: The computer and printer drum for McDonough lab are here and ready to install. Derrick will take care of that in the next few days.

Derrick has been working on a list of specs for new computers. He has also been updating the inventory spreadsheet.

Updates

Beth Pacunas:

Nothing much to report this month.

Youa Thao:

If you are resigning from your computer admin position you need to do it in writing.

You need to fill out the log sheet each time you do something on the computers. The log sheet is given to your Resident Council when you get your stipend. You should also keep a copy for your records.

You won't get your stipend if you don't submit the log sheet.

Repowered Electronics Recycling

890 Vandalia St. in St. Paul

They provide recycling of computers and printers. (Possibly free of charge for individuals.)

Next Meeting: June 22nd at 1:00p.m.