Computer Team Meeting
5/16/19

Attendees: Melissa Pappas, Diane Anastos, Gerard Forys, Ron Sexton, Bill Hughe, Julia Hupperts, John Cardoza, Keri Levin, Phil Lee, Laurie Wrycza, Gy Chajili

Recognition Event:
Computer Peers are being recognized this year. Melissa and Ron will speak a bit about the Peers and what we do. Setting aside funds for computer admin stipends and the fact that Peers are available to request will be mentioned.

Peer Stipends:
Please submit an invoice if you go out to a hi-rise or computer lab as a Peer. Getting an officer from the hi-rise to sign off on it is encouraged but not absolutely required.
There haven't been many help requests in the past few weeks. If someone tells you their computers aren't working you should tell them to submit a request to the help desk email address. (PHAtechhelp@gmail.com)

Problem Reporting:
No peer computer admins have been assigned as of yet. Hi-rises need to request that a peer computer admin be assigned to their site.
Please submit timesheets in a timely manner.
Please provide details of the issue when you report a problem. (Just saying "The computer (or Computer #2) is down" makes it difficult to diagnose and fix the problem.

Computers in general
Computer access is still necessary because not everyone has their own computer and Internet. (Computer use has gone down since more low cost Internet options are available though.)
Please send your contact information and if you are okay sharing it with Aaron to the help desk email address.
Computer keys should be kept in the Council office or locked up in the computer room.
We need to find the keys for the router lock boxes.

Next meeting: June 20th