

Computer Team Agenda

Thursday, February 22nd, 2024, at
1:00p.m.

Introductions

Please state your name and your Computer Position

Chairperson: Youa Thao

Secretary/Notetaker: Melissa Pappas

Attendees: Melissa Pappas, Youa Thao, Aado Perandi, Keri Levin, James Mueller Joe Furst, Gloria Nava, Andrew Ward, Michelle Newell

Updates from Administrators:

- Cleveland: Computers are working fine. No problems to report.
- Hamline: No admin in attendance.
- Montreal: No problems to report. All computers are working fine.
- Dunedin: wi-fi adapters are still needed for several computers. A notice about not taking wi-fi adapters would be helpful. This is the second time adapters have been taken. Securing the printer would be helpful too.
- Wabasha: One computer is working now. One computer has software crashing. One donated computer would be helpful.
- Ravoux: All computers are working fine.
- Seal: Everything is working fine. There is an issue with people making an excessive number of copies on the copier. (There is a limit on printing but not on making copies. This person made almost a whole ream's worth of copies.)
- Front: No admin in attendance. The previous admin stepped down.
- Wilson: No admin in attendance.
- Exchange: No problems with the computers or printer.

Update from Computer Peers:

- **Closed Helpdesk Tickets**
 - Melissa Pappas: Checked Valleys wi-fi. Their router appears to be dead. There is only the red power light on. The other lights cycle on for a second when the router is restarted and then go off again.
 - Michelle Newell: She will be working with Derrick on installing the Mt. Airy computers. Getting a new hard drive and several monitors for McDonough is being worked on. One of the donated computers might work for McDonough. (One could be used for the computer that needs a hard drive.)

- Jason Bruce: He is still training with Derrick as a Peer.

- **New Tickets**

No new tickets except for Valley and one with suggestions for PHA.

Updates from IT Contractor and PHA IT

Joe Furst:

Let Beth know when you are available to come to CAO to pick up one of the donated computers. She will get in contact with Joe.

Computers will need wi-fi adapters.

Zip tying cables together was suggested to reduce theft. That will make it harder to take just one cable. (At least without cutting the zip tie first.)

Hooking up a laptop to the modem by an Ethernet cable is a good way to isolate where an Internet or wi-fi issue is coming from.

Updates

Beth Pacunas:

Interviews for a new IT contractor are going on.

Youa Thao:

A reminder was given that purchases need to be approved by the Council. You should not just purchase something and ask for reimbursement. If something is needed, you can bring that up when you give your monthly update at the Residents Council meeting.

Youa will connect with the manager at Dunedin about securing their printer. (They've had a printer stolen in the past.) Printers can be locked but the issue is where to put the lock. Printers don't have a spot for one like computers do.

Next Meeting: March 28th at 1:00p.m.

