

## Computer Team Meeting

2/25/21

Attendees: Melissa Pappas, Diane Anastos, Keri Levin, Youa Thao, Dan Thompson, Andrew Ward, Gary Laskowski, Gy Chajili

Aaron's contract will be up this spring. We will be getting a new contractor after that.

Computer Peer interviews have been done. Melissa and Gy are the only Peers at this time.

A question was asked about remote computer support through TeamViewer.

The help desk address is [phatechhelp@gmail.com](mailto:phatechhelp@gmail.com)

Diane will check with Aaron about Faronics renewal. (Our license is up in March.)

### Computer Admin reporting expectations

The duties of Computer Administrators were discussed. Changing passwords is done by the IT contractor and not the admin now. (Admins used to be the ones to do it.) Computer Admins are paid their stipends by their hi-rise Resident Councils. The Computer Team meeting stipend is paid by the Presidents Council.

Admins are supposed to clean the computer area weekly. They are responsible for doing updates, checking for computer issues, help residents with computer problems. They are also required to attend the monthly Computer Team meetings.

Providing paper (or not providing it) is up to the Resident Council. A number of hi-rises expect residents to bring their own paper if they want to print. Some other sites provide a certain amount (a ream or two) each month.

### Computer rep updates

Andrew bought an external hard drive for the Ravoux council.

Hamline is having problems with their printer. Nothing will print on it. (Pages come out blank.) The ink heads might need cleaning.

The family site labs are still closed. There are no problems to report. Aaron has been checking those computers.

Seal and Montreal have no problems.

There are still a lot of sites that need admins.

The antennas from the wi-fi cards on a couple of the computers at Hamline have been taken. They need two new lock cables as well.

**Next Meeting: March 25th by Zoom**