

## Computer Team Agenda

Thursday, November 17, 2022 at  
12:30p.m.

### Introductions

Please state your name and your Computer Position

***Attendees: Melissa Pappas, Diane Anastos, Gary Laskowski, Keri Levin, Terry Hogan, Michelle Newell, Derrick Malone, Andrew Ward, Youa Thao***

### Updates from Administrators:

- Cleveland: **No problems to report. One of the desks broke and was swapped with a good desk.**
- Dunedin: **No admin in attendance.**
- Hamline: **No problems to report.**
- Montreal: **No problems here.**
- Wabasha: **No problems here.**
- Ravoux: **Ravoux is having an Internet issue right now. It's possible the router was damaged when the power was out recently.**
- Seal: **Computers are working fine. There was one resident messing with one computer. (Nothing major but I did have to go into the BIOS to reset things.) They also threw away one of the keyboard covers.**

### Update from Computer Peers:

- **Closed Helpdesk Tickets**
  - Melissa Pappas: **Nothing to report this month.**
  - Michelle Newell:  
**There are still some Internet issues at Mt. Airy. (It appears at least one of their computers is working now.)**
- **New Tickets**
  - Diane Anastos: **There might be a possible ticket for Ravoux Internet.**

### Updates from IT Contractor

Derrick Malone:

### Updates

Diane Anastos:

**Only two people signed up for digital literacy classes at Mt. Airy. No one signed up for McDonough.**

**One person wanted help setting up email. (They had problems because their cell phone didn't have texting.)**

**The computers at Mt. Airy we're off when people got there.**

**Please sign in if you use the computers at the family sites.**

**Volunteers are needed for the McDonough and Mt. Airy labs.  
Labs are open during the week from 8:00-4:30.  
Volunteers need to fill out an application and have a background check.  
Derrick can help out later in the week.  
Having one on one classes in the future was suggested.**

**Eating by the computers is a lease violation. People need to be held accountable for their actions. They also need to know that if the computers get damaged they may lose privileges and computer access.**

**Signs should be posted saying no eating by the computers.**

**Getting keyboard covers was suggested. (You can get them on Amazon.com pretty inexpensively.)**

**Youa Thao:**

**Youa is back now and getting caught up with things.**

**Next Meeting: December 15<sup>th</sup> at 1:00p.m.**