

Computer Team Meeting 10/24/19

Attendees: Melissa Pappas, Diane Anastos, Gerard Forys, Gy Chajili, John Cardoza, Julia Hupperts, Ron Sexton, Andrew Ward

Aaron Smothers will be attending the November 21st meeting.
There are Clorox wipes available for anyone who would like some for their computer area.
Computer team photos will be taken this month.

Meeting date change:

Starting in January the meeting will be moved to the 4th Thursday at the same time it is now.

Computer Lab Volunteers:

McDonough and Mt. Airy need volunteers for open lab time. A few volunteers come from outside organizations but more are still needed. (For Mt. Airy particularly.) The schedule is somewhat flexible. Let Diane know if you are interested.

Volunteers help with computer and printer problems, monitor the lab, assist residents using the lab. Labs can be open Monday through Friday.

There is a possibility of a stipend for volunteers.

The computer labs are for the residents of the family sites. Children must be accompanied by an adult. The rules are the same as for the hi-rise labs.

External Hard Drives for office computers:

Every hi-rise should have an external hard drive to back up their office computer. Quickbooks files and Secretary files could be backed up on the drive.

Should automatic backups be set up was discussed.

Minutes are backed up in Dropbox with other financial files now.

Possibly this could be decided on by individual hi-rises depending on their needs.

An audit can be done to see what hi-rises need external hard drives.

This discussion was tabled for the time being.

Next meeting: November 21st

