

Computer Team Meeting

3/25/21

Attendees: Melissa Pappas, Diane Anastos, Keri Levin, Youa Thao, Dan Thompson, Andrew Ward, Gary Laskowski, Gy Chajili, Aaron Smothers

PHA updates

There are disinfectant wipes available if Computer Administrators need them. Let Youa know if you need any. (They will be sent inter office to the manager and put in the Council office.)

Aaron's contract has been renewed as of April 1st.

He will be checking computers remotely using TeamViewer.

Having TeamViewer access for Computer Peers was brought up. An additional license would need to be purchased for that. A new version of TeamViewer will need to be installed at the sites. TeamViewer for Peers can be looked at again in a couple months.

The Google form is ready for use. Once Melissa gets the link it will be added to the Presidents Council website.

Make a note of which site needs new keyboards and mice. Councils should be purchasing those when needed. Councils need to vote on larger purchases before they are made. Smaller purchases should be okay depending on the limit in the bylaws. (They should be brought to the Council if a Peer is making the purchase for the Council though.)

Computer Admins should attend Resident Council meetings if possible.

Remember to turn in your log sheet every month. It is a good idea to give a copy to the manager as well. (It's not required though.)

Access to the manual for Computer Peers was brought up. Peers should have access to parts of it at least. (Passwords are not given out except as needed.)

Computer rep updates

Seal's computers are working fine. So are Ravoux's and Montreal's.

The family site labs are still closed at this time.

Gary still needs the key for Hamline's Council office. Their computers are working fine now.

Printers too, since Melissa was out there earlier this month.

The keyboards with Neill's computers have been replaced. The computers have been updated.

Next Meeting: April 22nd by Zoom

